

Appendix 1 - Project Prioritisation Matrix and Assessment Criteria

This document provides guidance in respect of project prioritisation. It uses a numerical assessment based on a number of criteria. Each project should be assessed using all the assessment criteria.

Assessment Criteria

Assessment Criteria	Description	Score
Political/Social need	High	4
	Medium	3
	Low	2
	None	1
Strategic Fit	High – Essential to achievement of BCC Objectives	4
	Medium – Alignment with strategic objectives but not essential	3
	Low – Minimal linkage to strategic objectives	2
	None	1
Legislative Compliance	High – Essential to meet compliance, statutory or contractual need (1-2yrs)	4
	Medium – Necessary to meet compliance, statutory or contractual need (2-5yrs)	3
	Low – Needed to meet compliance, statutory or contractual need (5-8 yrs)	2
	None	1
Whole Life Costs	< £1m	4
	£1m - £5m	3
	£5m - £10m	2
	>£10m	1
External Funding	100% external funding	4
	51% - 99% external funding	3
	26% - 50%external funding	2
	0% - 25%	1
Investment Return	High Return	4
	Medium Return	3
	Low Return	2
	No Return	1
Reputational Risk	High	4
	Medium	3
	Low	2
	None	1

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